



# Run Report Examples and Notes

## Incident History

- Ex. ACEMS was dispatched to college aged male who fell down the stairs. Upon arrival pt. was found lying face down at the bottom of the stairs. Pt. states he felt dizzy then tripped

## Subjective

- Ex. Pt. states they fell 10min ago
- Ex. Pt. states his head hurts and his legs and arms feel sore
- Ex. Pt denies feeling nauseous

## Assessment

- Ex. Suspected spinal injury and possible concussion

## Chief complaint

- Ex. EtOH, panic attack, fall, etc.

## Objective

- Ex. Pt has rashes and hives to the chest
- Ex. Pt could not keep their head up
- Ex. Pt had no signs of head trauma

## Plan

- Ex. Pt was given an ice pack.
- Ex. Care was transferred to AFD
- Ex. Pt was advised of risks of refusal and told to call back if condition worsens.

## General Notes

- Report everything you did during the call
- Make sure you write down the events of subjective and objective in chronological order
- If you made a mistake, cross it out with one line and write your initials right next to it
- Start each bullet point on a new line
- Cross out all empty boxes (including vitals) once the run report is signed by everyone

## Common abbreviations

- Pt = Patient
- WNL= Within Normal Limits
- AxO = Alert and Oriented
- CAO= Conscious Alert and Oriented